

BYLAWS

of the Hawaii State Federation of Young Republicans

ARTICLE I - MEMBERSHIP

Section 1.01 – Membership Fees

Section 1.02 – Member Discipline

ARTICLE II - CHARTERED CLUBS

Section 2.01 – Petition to Charter A New Chapter

Section 2.02 - Consideration of A New Charter

Section 2.03 – Renewal of Charters

Section 2.04 – Fees

Section 2.05 – Delinquency

Section 2.06 – Discipline

Section 2.07 – Inactive Chapter

ARTICLE III - ELECTED OFFICERS

Section 3.01 – Elected Officers

Section 3.02 – Vacancy

Section 3.03 – The Chairman shall:

Section 3.04 – Vice Chairman shall:

Section 3.05 – National Committeeman

Section 3.06 – National Committeewoman

Section 3.07 – Secretary

Section 3.08 – Treasurer

Section 3.09 – Election Process

Section 3.10 – Recall

ARTICLE IV - STANDING COMMITTEES

Section 4.01 – Awards Committee

Section 4.02 – Constitution & Bylaws Committee

Section 4.03 – Campaign Committee

Section 4.04 – Communications Committee

Section 4.05 – Finance Committee

Section 4.06 – Strategic Planning Committee

ARTICLE V - PARLIAMENTARY PROCEDURE

Section 5.01 – Robert’s Rules of Order

ARTICLE VI - AUTHORITY

Section 6.01 – Supremacy

Section 6.02 – Severability

ARTICLE VII - CHANGES TO BYLAWS

Section 7.01 – Amendments

ARTICLE I - MEMBERSHIP

Section 1.01 – Membership Fees

There are no membership fees set for the 2023 calendar year. Membership fees are in addition to any fees that a chartered club may assess.

Section 1.02 – Member Discipline

Any officer or member of the Young Republicans that fails to conform to the Young Republicans governing documents or whose actions are not in the organization's best interests may be removed from office, expelled from the membership, or otherwise disciplined.

- (a) Any charges under this section must be submitted in writing to the Chairman, with a copy to the Secretary, who shall present the charges to the Executive Committee for consideration.
 - 1. If the Executive Committee finds, by a majority vote, that the charges warrant an investigation, the Chairman shall hold a hearing on the charges.
 - 2. If a majority of the Executive Committee finds that the charges do not warrant an investigation, the charges shall be dismissed.
- (b) Disciplinary Hearing. The Chairman shall set the date and location to hold an Executive Committee meeting for a hearing on any charges that warrant investigation by the Executive Committee.
 - 1. The Secretary shall mail a copy of the charges, with a notice of the hearing, to the accused officer or member at least seven days before the hearing. The Secretary shall confirm delivery of the notice to the Chairman.
 - 2. The accused officer or member shall be requested to attend the hearing to be presented with the charges and offered an opportunity to provide a defense.
 - 3. A quorum of the Executive Committee shall be required to hold the hearing.
- (c) Disciplinary Action. The Executive Committee may take disciplinary action against a member no later than 60 days after the hearing.
 - 1. The Executive Committee shall approve the expulsion of a member from the Young Republicans by a 3/4ths vote.
 - 2. The Executive Committee may censure, suspend membership for a period of time, limit membership activity, require a reasonable fine or other form of restitution, or enact other disciplinary measures otherwise not covered under these bylaws by a majority vote.

3. Expulsion of a member shall ban an individual from membership in the Young Republicans and its chapters. Other disciplinary actions may affect membership with the Young Republicans and its chapters.
 4. The Chairman or Secretary shall notify, in writing by first-class mail or via electronic mail, the Young Republican National Federation Chairman of any membership expulsions.
- (d) Charges against Officers. In the case of charges against an officer of the Executive Committee, the Chairman (or Vice-Chair in the case of charges against the Chairman) shall present charges against an elected member of the Executive Committee at a special or general meeting no later than 30 days after a hearing in which the Executive Committee approved charges under §1.02(b) and recommends removal of the officer.
1. The membership at a special or general meeting may remove an elected member of the Executive Committee from office with a 2/3rds vote at a duly constituted special or general meeting.

ARTICLE II - CHARTERED CLUBS

Section 2.01 – Petition to Charter A New Chapter

Applications for recognition as a chapter of the Young Republicans shall be made to the Executive Committee.

- (a) Each chapter shall have at least ten members to be eligible for a charter.
- (b) The Executive Committee shall specify the format and content of the petition and shall be consistent with the following:
 1. A copy of the chapter’s constitution and bylaws;
 2. A list of current chapter officers with the following information: office title, term of office, names, addresses, email addresses, phone numbers, and dates of birth;
 3. A list of current chapter members with the following information: first and last names, addresses, email addresses, phone numbers, and dates of birth; and
 4. Payment of the charter fee, as provided for under these bylaws.
- (c) The petitioning organization shall certify that it has adopted governing documents consistent with the governing documents of the Young Republicans and YRNF.

Section 2.02 - Consideration of A New Charter

The Executive Committee shall consider all applications.

- (a) The Executive Committee shall determine if the petition satisfies the requirements for a new charter under the governing documents of the Young Republicans.
- (b) The Executive Committee shall have the authority to verify the authenticity of the information and compliance by an applicant to the Young Republicans' governing documents and may request an applicant to amend its petition.
- (c) Under these bylaws, the Executive Committee may approve new charters with a majority vote.

Section 2.03 – Renewal of Charters

Each chapter shall submit to the Executive Committee no later than March 1 of each year a petition to renew its charter with the Young Republicans. The Executive Committee shall determine the format and manner for the renewal process. They shall be transmitted to each chapter's Chairman and Vice Chairman by January 31st of each year.

- (a) In all cases, each chapter must annually provide:
 - 1. A copy of its most recent constitution and bylaws.
 - 2. A list of current officers with the following information: office title, term of office, first and last names, addresses, email addresses, and phone numbers.
 - 3. A list of current club members with the following information: first and last names, addresses, email addresses, phone numbers, and dates of birth.
 - 4. Payment of the annual renewal fee as provided for under these bylaws.
- (b) Renewal of a charter shall not require a vote of the Executive Committee but shall be automatic upon receipt of all of the required information and payment of fees by the deadline
- (c) The Executive Committee shall have the necessary authority to verify the authenticity of information and compliance by a renewing chapter to the Young Republicans and YRNF's governing documents.
- (d) The Executive Committee may waive renewal requirements by majority vote for any chapter chartered for less than a year.

Section 2.04 – Fees

The Executive Committee shall establish a fair and equitable schedule of fees for new charter applications and charter renewals. The Executive Committee may consider changes to fees at an executive committee meeting between September and December of each calendar year.

(a) New Charter Applications: \$50

(b) Charter Renewals: \$25

Section 2.05 – Delinquency

If a chapter fails to renew its charter by March 1st of any year for any reason, it shall be deemed a delinquent chapter.

(a) A delinquent chapter shall not have its charter renewed until all its charter fees, including those that may have accrued in the delinquency period, are paid in full.

(b) A delinquent chapter shall not have its charter renewed until all required information is submitted.

(c) A delinquent chapter shall not have the right to vote or participate in meetings, conventions, events, or other activities of the Young Republicans. It may have other benefits suspended as deemed necessary by the Chairman.

(d) The Executive Committee, by a majority vote, may require a delinquent chapter to petition for a new charter or allow for an applicant to petition for the charter in that jurisdiction.

(e) Members of a delinquent chapter may apply for at-large membership and be considered an active member, provided all membership fees for the individual are collected.

Section 2.06 – Discipline

Any chapter that fails to conform to the Young Republicans or YRNF's governing documents may have its charter revoked or may be otherwise disciplined.

(a) Any charges under this section must be submitted in writing to the Chairman, with a copy to the Secretary, who shall present the charges to the Executive Committee for consideration.

1. If the Executive Committee finds, by a majority vote, that the charges warrant an investigation, the Chairman shall hold a hearing on the charges at a general meeting or special meeting.

2. If a majority of the Executive Committee finds that the charges do not warrant an investigation, the charges shall be dismissed.

(b) Disciplinary Hearing. The Chairman shall set the date and location to hold a disciplinary meeting for a hearing on any charges found to warrant investigation by the Executive Committee.

1. The Secretary shall mail a copy of the charges, with a notice of the hearing, to the last reported Chairman, Vice Chair, Secretary, and Treasurer of the chapter at least seven days before the hearing. The Secretary shall confirm delivery of the notice to the Young Republicans Chairman.
2. The chapter's officers shall be requested to attend the hearing to be presented with the charges and offered an opportunity to provide a defense.
3. A quorum shall not be required for a hearing, but the Executive Committee shall be invited to attend.

(c) Disciplinary Action. The Chairman shall present the results of the hearing at the next Executive Committee meeting.

1. The Executive Committee may consider revocation of the chapter's charter and other disciplinary measures.
2. A vote of 2/3rds of the Executive Committee present at a duly constituted Executive Committee meeting is required to revoke a charter.
3. The Secretary shall immediately inform the charged chapter of any disciplinary actions by mail. The Secretary shall confirm delivery of the notice to the Young Republicans Chairman.

(d) Appeal. Within 30 days of receipt of such notice, the chapter may file an appeal with the Chairman.

1. The Chairman shall present the appeal at the next general meeting or election convention of the Young Republicans, where the delegates may overturn the decision by a 2/3rds vote.

Section 2.07 – Inactive Chapter

Any chapter that fails to have at least one delegate attend two consecutive general meetings shall be considered inactive.

- (a) An inactive chapter shall not have the right to vote or participate in meetings, conventions, events, or other activities of the Young Republicans. It may have other benefits suspended as deemed necessary by the Chairman.
- (b) The Executive Committee may, by a majority vote, levy a fine against an inactive chapter.

- (c) The Chairman may pardon a chapter which shall remove the chapter from inactive status under this section.
- (d) A chapter shall be automatically removed from inactive status under this section upon the attendance of at least one delegate at a general meeting.
- (e) The Executive Committee may, by a majority vote, allow for the petition of a new chapter in the same jurisdiction as the inactive chapter.
- (f) For the purposes of this section, an election convention is classified the same as a general meeting.

ARTICLE III - ELECTED OFFICERS

Section 3.01 – Elected Officers

The elected state officers of the Young Republicans shall be the Chairman, Vice Chair, National Committeeman, National Committeewoman, Secretary, and Treasurer.

- (a) No officer shall have attained the age of 39 by the commencement of their term in office.
- (b) The Chairman and Vice Chair shall not be members of the same chapter.
- (c) Appointments shall terminate upon the appointee attaining the age of 41.
- (d) All elected officers must be a member of a chapter in good standing of the Young Republicans, or an at-large member, prior to the election and shall continue as a member of a chapter in good standing, or as an at-large member, throughout their term in office.

Section 3.02 – Vacancy

The vacancy of any office, except for the office of the Chairman, shall be filled by appointment by the Chairman, with confirmation by a majority of the Executive Committee.

- (a) The Acting Chair shall call for an election convention within 60 days to fill the remainder of the term for the vacancy.
- (b) If the office of Chairman is vacant, the Vice-Chairman shall serve as Acting Chair. If the office of Vice-Chairman is also vacant, the Secretary shall serve as Acting Chair. If the office of the Secretary is also vacant, the Treasurer shall serve as Acting Chair. If this too fails, the Young Republican National Federation Chairman shall be requested to designate an official to call for and oversee an election convention.

Section 3.03 – The Chairman shall:

- (a) Call for, preside at, and set the agenda for all meetings of the Young Republicans. They shall serve as the Chief Executive Officer of the Young Republicans, chair the Executive Committee, and provide general supervision over the business, operations, and activities of the Young Republicans and its chapters.
- (b) Coordinate fundraising efforts and authorize the disbursement of funds as approved by the Executive Committee.
- (c) Provide an annual report to the membership on the state of the Young Republicans.
- (d) Represent the Young Republicans to the Young Republican National Federation and provide periodic reports on the Young Republicans to the Hawaii Republican Party.
- (e) Serve as the official representative of the Young Republicans on the state and county committees of the Hawaii Republican Party.
- (f) Designate additional ambassadors as deemed necessary and may issue political statements on behalf of the organization so long as such statements adhere to the Young Republicans governing documents.
- (g) May invite special attendees to any meeting or convention of the Young Republicans and close any meeting or convention of the Young Republicans to the public.
- (h) Establish ad hoc committees deemed necessary and shall serve as an ex-officio member of all committees.
- (i) Attend any meeting of the Young Republicans and its chapters and may require reports from any Young Republicans officer, appointee, or chapter as deemed necessary.
- (j) Be a signatory on all official acts, accounts, and resolutions of the Young Republicans.
- (k) May appoint and delegate authority to executive professionals to manage the organization, with confirmation by a majority of the Executive Committee. All appointees shall serve at the pleasure of the Chairman and be responsible to the Chairman.
- (l) Decide all questions of order and perform such duties as usually pertain to the office of the Chairman.

Section 3.04 – Vice Chairman shall:

- (a) Promote the organization of the chapters and encourage their efficient and active operation.

- (b) Ensure compliance with the Young Republicans annual chapter re-chartering process and be charged with managing the YRNF annual state survey for the Young Republicans.
- (c) Manage efforts to establish new chapters and perform other duties as may be assigned by the chair.
- (d) Perform the duties of the Chairman in the absence or disability of the Chairman. In the event of a vacancy in the office of the Chairman, serve as Chairman until the next convention.

Section 3.05 – National Committeeman

The National Committeeman shall represent the Young Republicans to the Young Republican National Federation (YRNF). The National Committeeman shall be responsible for attending national committee meetings of the YRNF. If he cannot attend a YRNF national committee meeting, he shall make advance arrangements so that his proxy is present. The National Committeeman shall perform other duties as assigned by the chair.

Section 3.06 – National Committeewoman

The National Committeewoman shall represent the Young Republicans to the Young Republican National Federation (YRNF). The National Committeewoman shall be responsible for attending national committee meetings of the YRNF. If she cannot attend a YRNF national committee meeting, she shall make advance arrangements so that her proxy is present. The National Committeewoman shall perform other duties as assigned by the chair.

Section 3.07 – Secretary

The Secretary shall be the recording and correspondence officer of the Young Republicans. They shall attend all conventions and meetings of the Young Republicans and meetings of the Executive Committee and record and keep all minutes and records. The Secretary shall be a witness on all official acts and resolutions and be responsible for their preservation and delivery to the successor to this office. The Chairman may assign an assistant to carry out these duties in the absence of the Secretary. The Secretary shall perform other duties as assigned by the chair.

Section 3.08 – Treasurer

The Treasurer shall receive and account for the funds of the Young Republicans. The Treasurer shall deposit all funds into bank accounts authorized by the Executive Committee and shall be a signatory on all bank accounts. The Treasurer shall account for all disbursements of funds as approved by the Executive Committee. They shall record disbursements and receipts and render accurate reports of Young Republicans' finances to the Executive Committee or upon the request of the Chairman. The Treasurer shall be responsible for all financial disclosures and filings as required by law, including, but not limited to, campaign finance reports and tax filings. The Treasurer shall assist the Chairman with fundraising activities and serve as an ex-officio member of the Finance Committee. The Treasurer shall perform other duties as assigned by the chair.

Section 3.09 – Election Process

- (a) Nominations shall be made from the floor of a duly constituted election convention or special reorganization meeting as provided in HSFYR Const. §6.01.
- (b) All officers shall be elected by a majority of the votes cast at the convention.
- (c) Votes shall be cast by secret ballot.
- (d) If any one candidate fails to obtain a majority of the vote for an office on the first ballot, the two candidates with the most votes on the first ballot shall proceed to a second ballot.
- (e) Newly-elected officers assume their duties immediately following their election.

Section 3.10 – Recall

Any officer can be removed by a recall initiated by the petition of 2/3rds of the voting members of the Young Republicans. The petition must have signed and printed names of the petitioners, who must be voting members. The Secretary maintains the membership list and establishes whether a quorum exists. The Chairman (or Vice Chairman if the Chairman is the target of a recall) must call a recall election no later than five days before the next scheduled meeting, with a 2/3rds majority in a recall required to remove an officer by secret ballot.

ARTICLE IV - STANDING COMMITTEES

Section 4.01 – Awards Committee

The Awards Committee shall be responsible for recommending the creation of awards and the recipients of such awards to the Executive Committee to honor and recognize Young Republicans, public officials, and former Young Republicans who have made extraordinary contributions to the Young Republicans, its mission, and in support of Young Republicans. This committee shall coordinate with the Finance Committee's fundraising efforts as deemed necessary by the Chairman.

Section 4.02 – Constitution & Bylaws Committee

The Constitution & Bylaws Committee shall propose and recommend amendments to the Young Republicans governing documents. It shall ensure the governing documents of each chapter comply with the requirements of the Young Republicans governing documents and the YRNF governing documents. This committee shall serve as the Rules Committee for election conventions.

Section 4.03 – Campaign Committee

The Campaign Committee shall coordinate campaign operations with the YRNF and relevant chapters.

- (a) Young Republicans shall not endorse a registered member of the Republican Party for any local, state, or national office. However, the committee can conduct a survey of its members and recommend its results published to encourage voter participation and bolster the involvement of young Republicans.

Section 4.04 – Communications Committee

The Communications Committee shall organize communications, marketing, and public relations efforts for the Young Republicans and its chapters. The committee will manage the social media channels for the Young Republicans.

Section 4.05 – Finance Committee

The Finance Committee shall coordinate fundraising programs for the Young Republicans. It shall develop and implement a fundraising plan to build revenue and seek out prospective donors for the Young Republicans.

Section 4.06 – Strategic Planning Committee

The Strategic Planning Committee shall recommend short-term and long-term goals for the Young Republicans to the Executive Committee in coordination with YRNF goals. Upon adoption, this committee shall track the progress of those goals and make recommendations to the Executive Committee to successfully achieve those goals.

ARTICLE V - PARLIAMENTARY PROCEDURE

Section 5.01 – Robert’s Rules of Order

The procedure in this organization shall be governed by the Young Republicans governing documents and the current edition of Robert’s Rules of Order. In all voting, the majority shall rule unless otherwise provided for in these bylaws or the current edition of Robert’s Rules of Order.

ARTICLE VI - AUTHORITY

Section 6.01 – Supremacy

These bylaws hereby serve as a revocation of any previous bylaws and establish supremacy over previous governing documents of the Young Republicans or the organization’s previous incarnations.

Section 6.02 – Severability

The provisions of these bylaws are hereby declared severable. If any provision of these bylaws shall ever be deleted or amended, such deletion or amendment shall not affect the validity of any other section or provision thereof.

ARTICLE VII - CHANGES TO BYLAWS

Section 7.01 – Amendments

An affirmative 2/3rds vote of the Executive Committee may amend these bylaws.

- (a) Any proposed amendment to this Constitution must first be submitted in writing or electronically and received by the Chairman of the Constitution & Bylaws Committee and the Chairman of the Young Republicans.
- (b) The Constitution & Bylaws Committee Chairman will report on any proposed amendments at the next general meeting, along with the committee's recommendation. At the request of the Chairman of the Young Republicans, the proposed amendment, accompanied by the committee's recommendation, may instead be provided to the membership of the Young Republicans via email for review no later than 14 days prior to the subsequent Executive Committee meeting the amendment is to be voted upon.
- (c) Each amendment shall be voted upon at the subsequent Executive Committee meeting to be scheduled at least 14 days after the proposed amendment has been reported or provided to the membership of the Young Republicans.

Adopted June 14, 2023